

Local Strategic Partnership Executive AGENDA

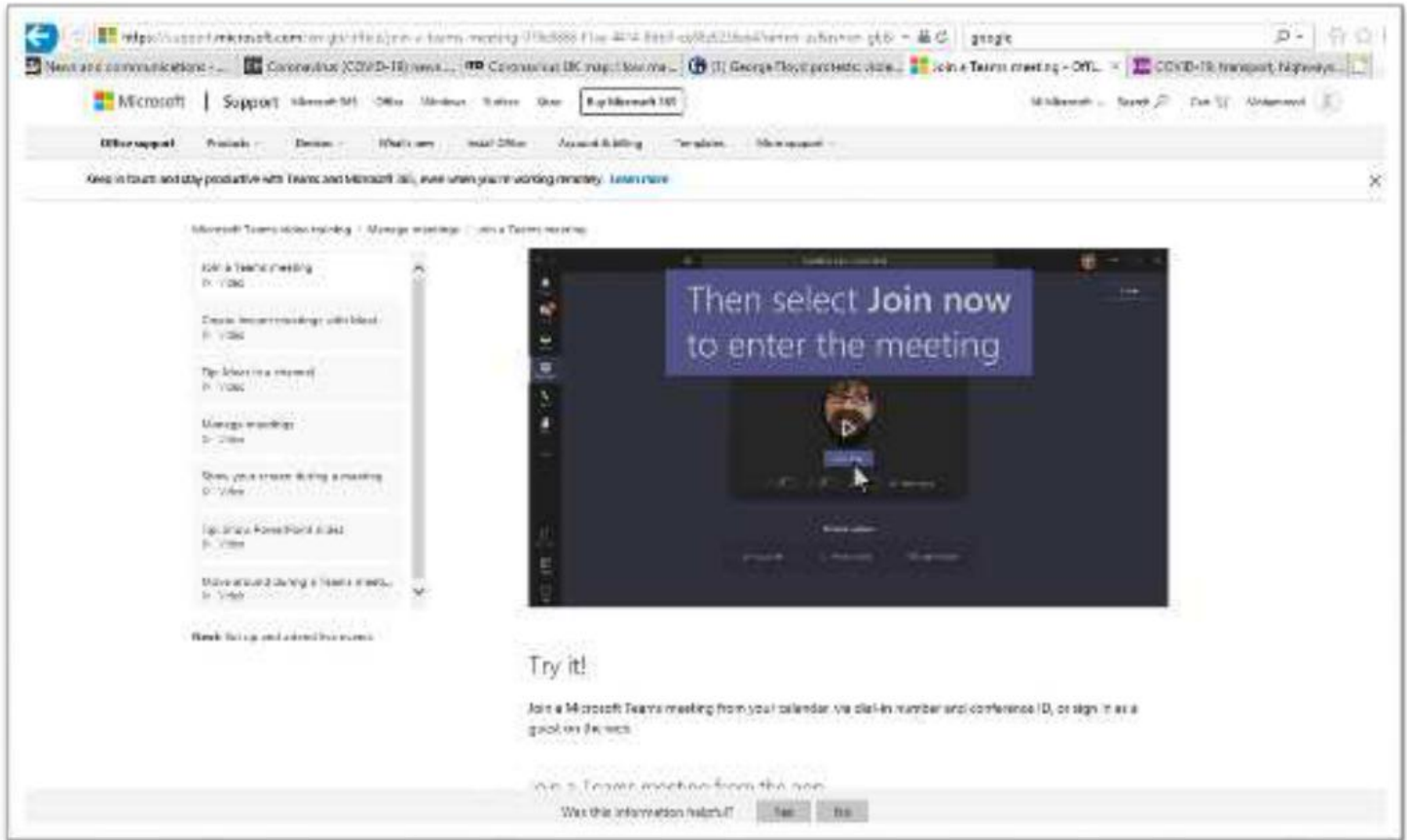
13th July 2020
Virtual Meeting via [Microsoft Teams](#)
4.30pm – 6.30pm

Time	Item	Leading	Comments (Attachments – bold)	Purpose	
4.30	1	Welcome and Apologies Minutes and Matters Arising	Julian Bell <i>Ealing Council</i>	Minutes (PAGE 4) Minutes from 20 th January 2020 meeting.	For information
4.35	2	Update on the Coronavirus and Council recovery plans.	Stuart Turner Head of Emergency Management	Emergency Management update from the Council (PAGE 14)	For information
5.05	3	Partner updates on key issues & challenges related to Covid-19 pandemic.	All partners	Roundtable updates from partners <ul style="list-style-type: none"> • Verbal updates including mitigation and recovery plans /preparations. • Discussion on local recovery plans. 	For information and discussion
5.50	4	Multi Partner Activity updates	LSP MPA Leads	Brief MPA verbal update by leads and discussion on capacity and how to take forward the work in light of Covid-19.	For information and discussion
6.05	5	Spotlight on Resource Optimisation MPA	Andrew Dakers <i>West London Business</i>	ITEM 4 Slide Pack (PAGE 28) Detailed Updates	For information
6.20	6	Final comments, next meeting and close	Julian Bell <i>Ealing Council</i>		

Membership of the Executive Board

Board Member	Title	Organisation
Julian Bell (Chair)	Leader of the Council	London Borough of Ealing
Paul Najsarek (Vice Chair)	Chief Executive	London Borough of Ealing
Tessa Sandall	Managing Director	Ealing Clinical Commissioning Group
Lainya Offside-Keivani	Chair	Ealing Community Network
Janpal Singh Basran	Vice Chair	Ealing Community Network
Dele Ryder	Partnerships and Fundraising Manager	A2 Dominion
Peter Gardner	Borough Commander	Metropolitan Police Service
Chris Blake	Director of Commercial Development	London North West Healthcare NHS
Barbara Tilley	Director	Ealing CVS
Olivia Hargadon	District Operations Manager, West London District	Job Centre Plus
Karen Redhead	Principal	West London College
Sarah Rushton	Director of Local Services	West London NHS Trust
Ben Moore	Borough Commander	Ealing Fire Brigade
Peter John	Vice Chancellor	University of West London
Andrew Rollings	Chair	Make It Ealing
Andrew Dakers	Chief Executive	West London Business (WLB)

How to download and use [Microsoft Teams](#):



Any problems contact us

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Mohammed Ahmed



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**LOCAL STRATEGIC PARTNERSHIP FOR EALING
EXECUTIVE BOARD MEETING
Monday, 20 January 2020 at 4.30pm
Catalyst Housing Office
26-30 Uxbridge Road, Ealing, London W5 2AU**

MINUTES

ATTENDANCE

Executive Board Members	
Julian Bell (Chair)	London Borough of Ealing
Paul Najsarek (PN) Vice-Chair	London Borough of Ealing
Sahil Khan (SK)	Catalyst Gateway
Chris Blake (CB)	London North West Healthcare NHS
Anthony Woodman (AW)	University of West London
Andrew Dakers (AD)	Ealing Business Partnership
Neha Undakat (NU)	Ealing Clinical Commissioning Group
Dele Ryder (DR)	A2 Dominion
Ben Moore (BM)	LB Fire Service
Andrew Rollings (AR)	MakeitEaling / British Lands
Olivia Hargadon (OH)	DWP / Job Centre Plus
Also attended	
Kieran Read (KRD)	LBE Director of Strategy & Engagement
Stephen Meah-Sims (SMS)	Interim Head of Strategy, Performance & Intelligence
Mohammed Ahmed (MA)	LBE Policy Officer (Secretariat)
Tracy Round-Turner (TRT)	West London College
Supt Jill Horsfall (JH)	Met Police
Wendy Meredith (WM)	LBE Public Health
Mona Sahota (MS)	LBE Public Health
Chris Hilton (CH)	West London NHS Trust
Nicola Wheeler (NW)	Catalyst Gateway
Joanne Mortensen	Ealing Council Sustainability Programme Manager
John Barber (JB)	NHS England

1. Welcome and Apologies (Agenda item 1)

The Chair welcomed all LSP members to the meeting and thanked everyone for arriving on time. The Chair also formally welcomed:

- Anthony Woodman (University of West London)
- Supt Jill Horsfall deputising for Peter F Gardner (New Borough Commander)
- Wendy Meredith (Interim Director of Public Health) and Mona Sahota (Public Health)
- Tracy Round-Turner (Asst Principle of WL College) deputising for Karen Redhead
- John Barber (Clinical Fellow NHS England) Shadowing Paul Najsarek

Apologies for absence had been received from:

- Karen Redhead, West London College
- Peter F Gardner, New Borough Commander
- Janpal Singh Basran, Ealing Community Network
- Sarah Rushton, West London NHS Trust (*CH arrived at 18.00 to deputise*)
- Barbara Tilley, Ealing Community & Voluntary Services

The Chair expressed his thanks to Sahil Khan and his colleagues at Catalyst Housing for hosting the meeting and providing the LSP with such excellent meeting facilities.

1b. Minutes and Matters Arising (Agenda item 2)

There were no points of accuracy in relation to the minutes.

RESOLVED:

- **That the minutes of the meeting of the LSP Executive Board held on 14 October 2019 be agreed and the Chair be authorised to sign them as a true and correct record.**

ACTION:

20/01/20/1b Secretariat to formally record that the minutes were resolved.

2. LSP Partner Updates on key issues

West London College

- TRT mentioned the College is hosting a higher education fair on 8th July with local employers and partners at Ealing Green Campus.
- The aim is to encourage young people to take up science, technology, engineering, arts and mathematics (STEAM) subjects and consider future career options in these disciplines.
- College expecting around 500 school children from across West London and will put on various fun and interactive activities for young people to sample and engage with STEAM ambassadors.
- College hit the recruitment target for 16-18 year olds in 2019; numbers are lower for adult learners.

DWP/ Job Centre Plus

- OH reported that given the recent general election outcome, the DWP administration will remain the same and will continue with the current welfare reform programme.
- The focus for DWP in West London is joining up local services, doing more collaborative and co-location work.

Catalyst Housing

- SK mentioned the increase in community hardship grants for tenants.
- Catalyst worked with local partners to set up a food pantry which go beyond the food bank model, creating a sustainable and long-term solution to food poverty.
- NW reported that Catalyst have received the £0.5 million to turn the undercroft garages in Havelock Estate into community spaces and plan to deliver this in the new financial year.

MakeitEaling/ British Lands

- AR mentioned that business activities and retail lettings have picked up pace in the last quarter.
- Refurbishment work starting soon on Crystal House which British Lands are going to turn into office, retail and co-working spaces that will also improve the area around Ealing Broadway station.
- Chair mentioned that despite the delays with the Crossrail project; he has been reassured that the Ealing Broadway station work will be completed as scheduled.

LB Fire Services

- BM mentioned LFB undertaking a big recruitment drive with some local candidates appointed.
- Youth engagement / community awareness work progressing well.
- The Cadet Unit is opening around 31st March 2020.
- LFB now looking for more accommodation to house the new recruits.

University of West London

- AW reported the increase in foreign student application and intake.
- UWL Sports Hub is now open in Gunnersbury and is one of the largest outdoor sporting facilities in London.

- UWL launching the new school of biomedical science and well-being centre.
- Prof Peter John, was awarded a CBE in the New Year honours list.

ACTION:

20/01/20/2a Secretariat to formally record that the Chair formally expressed congratulations on behalf of the LSP.

A2 Dominion

- DR mentioned their MOPAC funding application has been successful and the youth project initiatives and activities will be launched in summer 2020 in Southall, Havelock Estate and Acton.
- They have also received additional funding for youth diversionary activities.
- A2Dominion announced as the West London finalist for corporate social responsibility award.

Public Health

- WM mentioned the annual Public Health Report on serious youth violence.
- The report seeks to understand the root causes of serious youth violence from a public health angle and shines a light on the importance of healthy child development.

ACTION:

20/01/20/2b Secretariat to circulate electronic copies of the Public Health report to partners.

Clinical Commissioning Group (CCG)

- NU mentioned CCG implemented the NHS winter resilience plan, designed to keeping the system flowing and ensuring the appropriate care setting for patients.
- The Single Point of Access (SPA) community service seems fairly successful in managing all adult mental health referrals as well as providing telephone support to patients and carers.
- The SPA helps to provide the right out-of-hours care for people in crisis 24 hours a day, 7 days a week, 365 days a year. When someone feels unsafe, at risk or unable to cope without professional advice, trained mental health advisors and clinicians will work with people to enable them to manage their difficulties without having to access other services.
- NHS testing new 111 services designed to help direct patients to the right local service, first time.
- GP Surgeries - Extended Access Hubs (8am-8pm) with increasing use of social prescribing.
- CCG recruiting links workers for two new PCNs and three clinical pharmacists.

Met Police

- JH mentioned Met Police wider priorities (serious violence, burglaries and repeat offenders).
- 250 new police officer being recruited in the West Area (to enable more proactive policing).
- Estate review strategy is continuing and all accommodation / decanting decision on hold or suspended.

Ealing Business Partnership (West London Business)

- AD mentioned positive business trends and movement in Jan 2020.
- Post Brexit; businesses will require support particularly in the manufacturing goods, food and drinks sector due to regulatory change.
- WL business awards 2020 and the Park Royal employer reward card.
- Social community investments covering capital/ West London and MIPIM UK's leading property event / summit taking place in London that brings together top-level real estate professionals.

London North West Healthcare NHS

- CB mentioned that the new Chair of London North West University Healthcare NHS Trust will continue in his current role as Chair of the Hillingdon Hospitals NHS Foundation Trust.
- More focus on joint working and integrated sexual health services (community sexual health hub).

- Building works going on across hospitals and community sites to improve our buildings, access and the environment. The most recent is the Modular Unit building - Northwick Park Hospital.

Ealing Council

- PN mentioned that although central government has stood down operation 'Yellow Hammer', local Brexit preparations may need to be stepped up later; towards the end of the transition period.
- Ealing council undertaking resilience peer review (emergency planning).
- Proposed council budget for 2019-20 is focussed around managing the pressures, increase in demand and investments needed in adult / children's social care, SEN and tackling homelessness.
- The council is in a financially strong position and on track for a balanced budget.
- The recent election preparation went well and according to plans.
- The Chair mentioned the council's flagship housing project of creating 2,500 new genuinely affordable homes by March 2022 is on schedule.

3. LSP Multi Partner Activities (MPA): Planning Updates

A) Workforce Planning:

Progress updates by MPA Lead: Tracy Round-Turner (West London College)

Ealing central supported internship programme:

- TRT gave an overview of the proposed Ealing central supported internship programme and mentioned that this had no cost to organisations.
- WL College developed local support structures and guidance for employers and there will be hands on support available for all employers that offer placements.
- WLC working with John Redmonds (Head of Ealing Youth Service) to secure training base for apprentices and support staff.

Comments / feedback received:

- LSP members mentioned that this was a sound proposal and was successful in the past.
- Venue for the Ealing Jobs fair had limited space which made it feel crowded was not suitable for vulnerable / SEND people.
- SK mentioned that there were 800 participants, and many had language needs.
- The cost is a factor in venue selection and need partners coming forward with contributions.
- Chair was pleased with the local supported internship programme beginning to take shape.

ACTIONS:

20/01/20/3A1	Partners to take to Ealing central supported internship programme back to their respective organisations for consideration and agreement.
20/01/20/3A2	Secretariat / TRT to produce simple expression of interest form and circulate to all LSP members.
20/01/20/3A3	The supported internship & employment programme is to be officially signed off at at the April / July LSP meeting.
20/01/20/3A4	Individual partners to ensure that this is supported and embedded throughout their organisations.
20/01/20/3A5	Ealing Jobs fair (2020/2021) planning discussion to continue in sub-groups.
20/01/20/3A6	LSP members to lend their support by sponsoring the jobs & careers fair / event or make available staff with event management experience and expertise.
20/01/20/3A7	MPA partners report back on progress to the LSP in autumn/winter 2020.

B) Resource optimisation

Progress updates by MPA Co-lead: Andrew Dakers (West London Business).

JH apologised for not being able to provide updates on troubled families / priority neighbourhood work and will need to seek further directions from Peter Gardner (BCU.)

AD mentioned the following progress with MPA work:

- Arranged Resource Optimisation planning and delivery group meetings in Nov and Dec 2019.
- MPA members agreed to have a specific lead for procurement and social value work.
- Mapping the public estate and key organisational resources in Ealing have already been carried out by Ealing 'One Public Estate' (OPE) project team.
- Secretariat and AD finalised communication to identify the key procurement / commissioning leads in partners orgs and explain the purpose of the developing a network and benefits.
- Initial meeting arranged for 19 Feb 2020 with Heads of Procurements and social value leads.

Comments / feedback received:

- Chair mentioned he was pleased with good progress made with work strand.
- Some members mentioned the potential social value of HS2 / Crossrail for Ealing and West London.
- PN – Property relocation is similar to the situation in Hillingdon.
- BM – commented that the One Public Estate strategy was feasible for small scale collaborative projects but wary of the practical challenges in relation to the Ealing Blue light strategy and co-location of emergency services due to very specific accommodation requirements.

ACTIONS:

- 20/01/20/3B1 Peter Gardner (new Borough Commander) to lead discussion on troubled families and on priority neighbourhoods.
- 20/01/20/3B2 MPA group to explore and consider ways of the LSP adding value to existing 'One Public Estate' projects.
- 20/01/20/3B3 MPA group to invite the project leads of Ealing Blue Light Strategy to come and deliver a briefing at the next Exec Board meeting and consider ways for LSP connecting and feeding into the current OPE projects.
- 20/01/20/3B4 MPA partners report back on progress to the LSP in autumn/winter 2020.

C) Volunteering

Progress updates by SMS on behalf of BT and LOK:

SMS mentioned the following progress with MPA work:

- A delivery group meeting took place on 20th November and a working draft of the
- partnership volunteering charter was developed – see attached.
- The draft was discussed with voluntary sector organisations at an ECN meeting in Dec.
- The draft Volunteering Charter was circulated to LSP members for their consideration.

Comments/ feedback received:

- Chair mentioned that the approach taken with the Charter 'seems very sensible'.
- PN suggested that Volunteering could be linked to the resilience agenda and involve community champions. The volunteering charter should mention something about training up resilience volunteers.
- KR mentioned the input needed from other partners especially business in developing the charter and getting them more involved with this MPA.

ACTIONS:

- 20/01/20/3C1 Partners to take this back to their respective organisations for consideration and agreement.
- 20/01/20/3C2 The Volunteer Charter is signed by all partners at the April /July LSP meeting.
- 20/01/20/3C3 Individual partners to ensure that this is embedded throughout their organisations.
- 20/01/20/3C4 Partners report back on progress to the LSP in autumn/winter 2020.

Chair thanked SMS for the brief update and MPA group for their collective effort and progress to date.

4) Spotlight on Health promotion

Presentation by MPA Lead: Neha Unadkat (CCG)
Co-Lead: Mona Sahota (LBE Public Health)

LSP ask:

- All LSP orgs to commit to achieving LHWA minimum of foundation stage accreditation within 18 months.
- LSP Board Members to decide if they want to make their pledge / commitment publicly.
- Partners to follow up by designating staff / leads in their respective organisation to liaise with CCG.

NU gave an update on seasonal health campaigns and what's working well this year:

- NHS is working to ensure GP systems are in place to increase uptake of flu vaccination.
- Ealing Council is promoting seasonal flu vaccination to schools, social care staff (via drop in clinics) and care home staff.
- NHS England is sending regular communications on seasonal flu and updates are sent out to all partners and practices proactively.
- School age immunisation rates are improving through good joint working between NHS England, CNWL and Ealing Council.
- Communications across Ealing council and NHS Ealing CCG and via social media.

Challenges this year:

- There has been a stock issue for flu vaccines which has impacted on this year's uptake in age 2/3 year olds and created a delay in the roll out the school aged flu vaccination programme.
- Ealing Council is promoting flu immunisation amongst care homes however continued variability between providers is still a challenge.

Comments/ feedback received:

- AD mentioned the response GLA / City Hall was very slow and the online form is over 20 pages and action plan taken 3 days to complete and so may not suitable or feasible for SMEs.
- WM appreciated such useful feedback and mentioned the need for this to be proportional and achievable.
- Cllr Bell was mentioned re-accreditation timeframe and was pleased that lots of groundwork already in place.
- BM – Asked about expiry date of the accreditation and mentioned that LFB had achieved this successfully.

ACTIONS:

- | | |
|-------------|---|
| 20/01/20/4A | Partners to share briefing with the senior leadership teams from their respective Organisations. |
| 20/01/20/4B | Partners consider how the Workplace Health Award maybe taken forward within their organisation and feedback at next LSP. |
| 20/01/20/4C | Individual partners to ensure that this is embedded throughout their organisations. |
| 20/01/20/4D | Partners to identify relevant workplace health award lead in their respective organisations and provide contact details to Mona (Ealing Workplace Health Lead). |

Chair thanked NU / RB and MPA group for their effort and encouraged partners to work towards to achieving workplace health award.

5) Spotlight on Customer insight

Progress updates by KR on behalf of LBE:

SMS mentioned the following progress with developing a partnership online data platform / data and intelligence hub:

- Partners were invited to demonstration sessions with prospective suppliers on 5th December.
- A prospective tool has been selected –this is currently being used by a number of other local authorities and meets most of our objectives for the hub.
- Funding sources are currently being explored with the likely cost being around £30,000 for 3 years (initial contract will be for one year, with possibility of further extension).
- The data observatory will be maintained by the council's Performance and Intelligence department in collaboration with a network of partners.
- Once funding has been ascertained in early 2020 an implementation plan will be developed, with the hub intended to go live by the summer.

Progress with developing network of performance & data analysts:

- Cross partner network of performance & data analysts met in November and proposed a number of key principles.
- Partners agreed to share their top three research reports highlighting current key issues.
- It was suggested that a visual dashboard focused on the performance indicators set out in the Borough Plan would be useful to present to the LSP on a quarterly basis with a RAG rating in terms of outcomes such as crime, employment, health etc.
- Next meeting planned for 11th February 2020.

Comments/ feedback received:

- PN – need to focus on MOPAC / Crime Data / Public health data.
- DR – suggested comparative work with other LA's / observatories data focus.
- Members mentioned MPA sub-group meetings were really well attended and insightful.
- DR – mentioned that it's not too late for partners to make contributions.

ACTIONS:

20/01/20/5A MPA group to prepare a visual dashboard focused on the performance indicators set out in the Borough Plan and present to the LSP on quarterly basis with a RAG rating in terms of outcomes such as crime, employment and health etc.

20/01/20/5B Request to partners, to explore support for funding the data platform.

Chair thanked MPA groups for their effort and the progress made to date.

6) Climate emergency

Presentation by Joanne Mortensen: (Ealing Sustainability Programme Manager)

Key points:

- In April, our full council unanimously approved a motion declaring a climate emergency in Ealing.
- Climate emergency and sustainability policy focus on making Ealing carbon neutral by 2030.

Key areas of local influence & impact:

- Energy – efficiency & renewables
- Waste – food waste & consumerism
- Transport – reducing car use
- Food systems – local options
- Green space – carbon capture & biodiversity

- It's important to note that this is the council's response, but it is going to take partnerships and community to make meaningful change.
- Council done some transformative projects on energy reduction – street lighting and deep retrofits – but there is still more to do.

- Food waste has so much carbon “embodied” in it – for example the farming inputs, the transportation, the packaging, the consumer experience etc. There are some real opportunities bringing our waste operations in house next year.
- Transport– requires shift away from the car and make all car journeys as low carbon intensity as possible – and oppose airport expansions.
- Food systems are about influencing consumer behaviour and using our own spend to reflect our commitment. Reducing industrial farming, air freight and encouraging local sourcing will all help.
- Lots of community food growing schemes – orchards, estates, community gardens and thriving allotment scene.
- Ealing is graced with plentiful green spaces and fierce stewardship, and there is more we can do.

Comments/ feedback received:

- University of WL invested in LED lights and made significant savings on utility costs.
- Many of the environmental policies and strategies are being led from business point of view.
- BM – LFB greener vehicle not feasible at this stage and concerned about safe disposal of lithium batteries. Electric car charging point available at Ealing fire station.
- SK – Catalyst caretakers / estate management staff are now using bikes to get about.
- PN – As part of the sustainability strategy work going forward LSP may want to collate all different public commitments from all our key partners for more effective planning and co-ordination.
- AD – mentioned social and environmental values are very important to West London Businesses.
- PH colleagues suggested that there should be a ‘carrots and stick’ approach similar to the smoking.
- Chair mentioned the need for behavioural change and publicised ‘car free day’ planned for sept 2020 which all local partners could get involved with and support.
- Chair mentioned examples of radical plans by European cities such as GENT and proposed Birmingham model.

ACTIONS:

- | | |
|-------------|--|
| 20/01/20/6A | LSP members are encouraged to embed climate emergency action points into the multi-partner activities. |
| 20/01/20/6B | LSP members to have more engagement / consultation –help shape strategy, make organisational commitments and share messages. |
| 20/01/20/6C | LSP members to designate a climate emergency lead for follow up work. |

9. Any Other Business

PN mentioned that Anthony Lewis has been appointed as the new Head of Strategy, Performance and Intelligence. SMS is due to leave Ealing at the end of March 2020. The Chair formally thanked SMS for all his contribution to the LSP and for co-ordinating the MPA work with partners.

The Chair thanked everyone for their attendance.

The meeting ended at 18.35 pm.

Summary Action Log

ACTIONS:

Reference	Task(s)	Responsible	Complete by	Status
20/01/20/1b	Secretariat to formally record that the minutes were resolved.	MA	20/01/2020	Completed
20/01/20/2b	Secretariat to circulate electronic copies of the Public Health report to partners.	MA	20/01/2020	Completed
Workforce MPA				
20/01/20/3A1	Partners to take to Ealing central supported internship programme back to their respective organisations for consideration and agreement.	All LSP Partners	31/01/2020	Completed
20/01/20/3A2	Secretariat /TRT to produce simple expression of interest form and circulate to all LSP members.	MA	31/01/2020	In progress
20/01/20/3A3	The supported internship & employment programme is to be officially signed off at the April / July LSP meeting.	MA	30/03/2020	In progress
20/01/20/3A4	Individual partners to ensure that this is supported and embedded throughout their organisations.	All LSP Partners	30/03/2020	Completed
20/01/20/3A5	Ealing Jobs fair (2020/2021) planning discussion to continue in sub-groups.	MA	N/A	On going
20/01/20/3A6	LSP members to lend their support by sponsoring the jobs & careers fair and make available staff with event management experience and expertise.	All LSP Partners	N/A	In progress
20/01/20/3A7	MPA partners report back on progress to the LSP in autumn/winter 2020.	TT/WLC	26/11/2020	In progress
Resources MPA				
20/01/20/3B1	Peter Gardner (new Borough Commander) to lead discussion on troubled families and on priority neighbourhoods.	PG	28/02/2020	In progress
20/01/20/3B2	MPA group to explore and consider ways of the LSP adding value to existing 'One Public Estate' projects.	PG/AD	31/01/2020	In progress
20/01/20/3B3	MPA group to invite the project leads of Ealing Blue Light Strategy to come and deliver a briefing at the next LSP Exec Board meeting.	PG/AD	31/01/2020	In progress
20/01/20/3B4	MPA partners report back on progress to the LSP in autumn/winter 2020.	MA	26/11/2020	In progress
Volunteering MPA				
20/01/20/3C1	Partners to take this back to their respective organisations for consideration and agreement.	KR/RA	31/01/2020	Completed
20/01/20/3C2	The Volunteer Charter is signed by all partners at the April /July LSP meeting.	KR/RA	30/03/2020	In progress
20/01/20/3C3	Individual partners to ensure that this is embedded throughout their organisations.	KR/RA	13/07/2020	In progress
20/01/20/3C4	Partners report back on progress to the LSP in autumn/winter 2020.	KR/RA	26/11/2020	In progress
Health MPA				

20/01/20/4A	Partners to share briefing with the senior leadership teams from their respective Organisations.	ALL	31/01/2020	Completed
20/01/20/4B	Partners consider how the Workplace Health Award maybe taken forward within their organisation and feedback at next LSP.	ALL	31/01/2020	In progress
20/01/20/4C	Individual partners to ensure that this is embedded throughout their organisations.	ALL	13/07/2020	In progress
20/01/20/4D	Partners to identify relevant workplace health award lead in their respective organisations and provide contact details to Mona (Ealing Workplace Health Lead).	ALL	30/03/2020	In progress
Customer Insight MPA				
20/01/20/5A	MPA group to prepare a visual dashboard focused on the performance indicators set out in the Borough Plan and present to the LSP on quarterly basis with a RAG rating in terms of outcomes such as crime, employment and health etc.	KR/RA	30/03/2020	In progress
20/01/20/5B	Request to partners, to explore support for funding the data platform.	KR/RA	30/03/2020	Completed
Climate Emergency				
20/01/20/6A	LSP members are encouraged to embed climate emergency action points into the multi-partner activities.	ALL	N/A	On going
20/01/20/6B	LSP members to have more engagement / consultation –help shape strategy, make organisational commitments and share messages.	ALL	N/A	On going
20/01/20/6C	LSP members to designate a climate emergency lead for follow up work.	Chair	31/03/2020	In progress

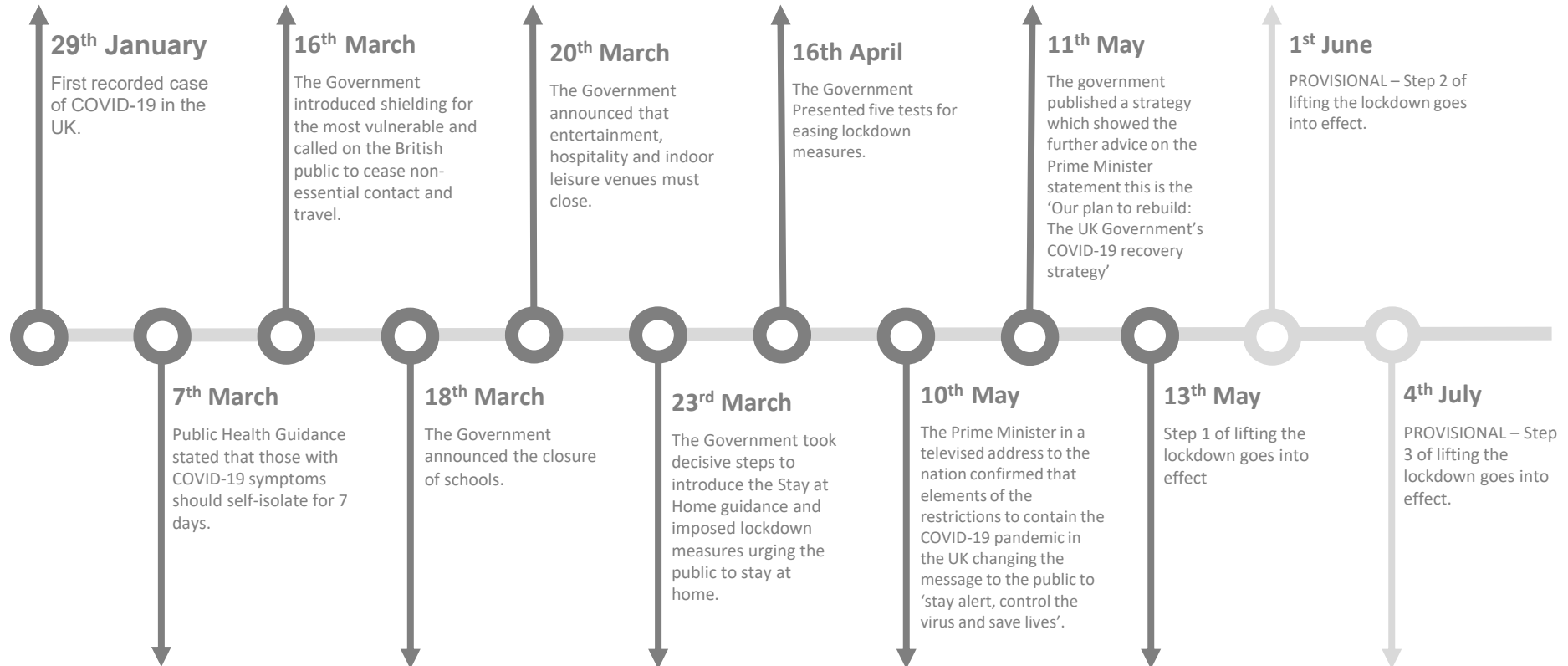
COVID 19 – Ealing Response and Recovery

June 2020

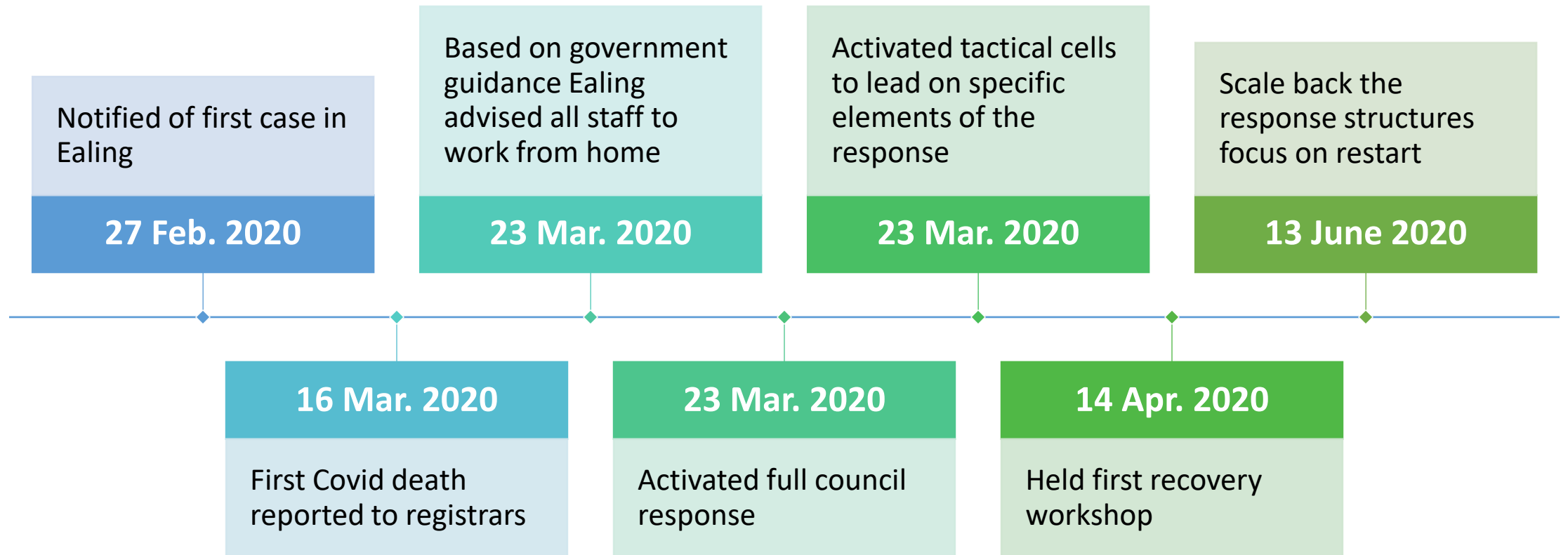
Aim

- **Update on the Coronavirus response and Council recovery plans.**

COVID-19 Incident Timeline



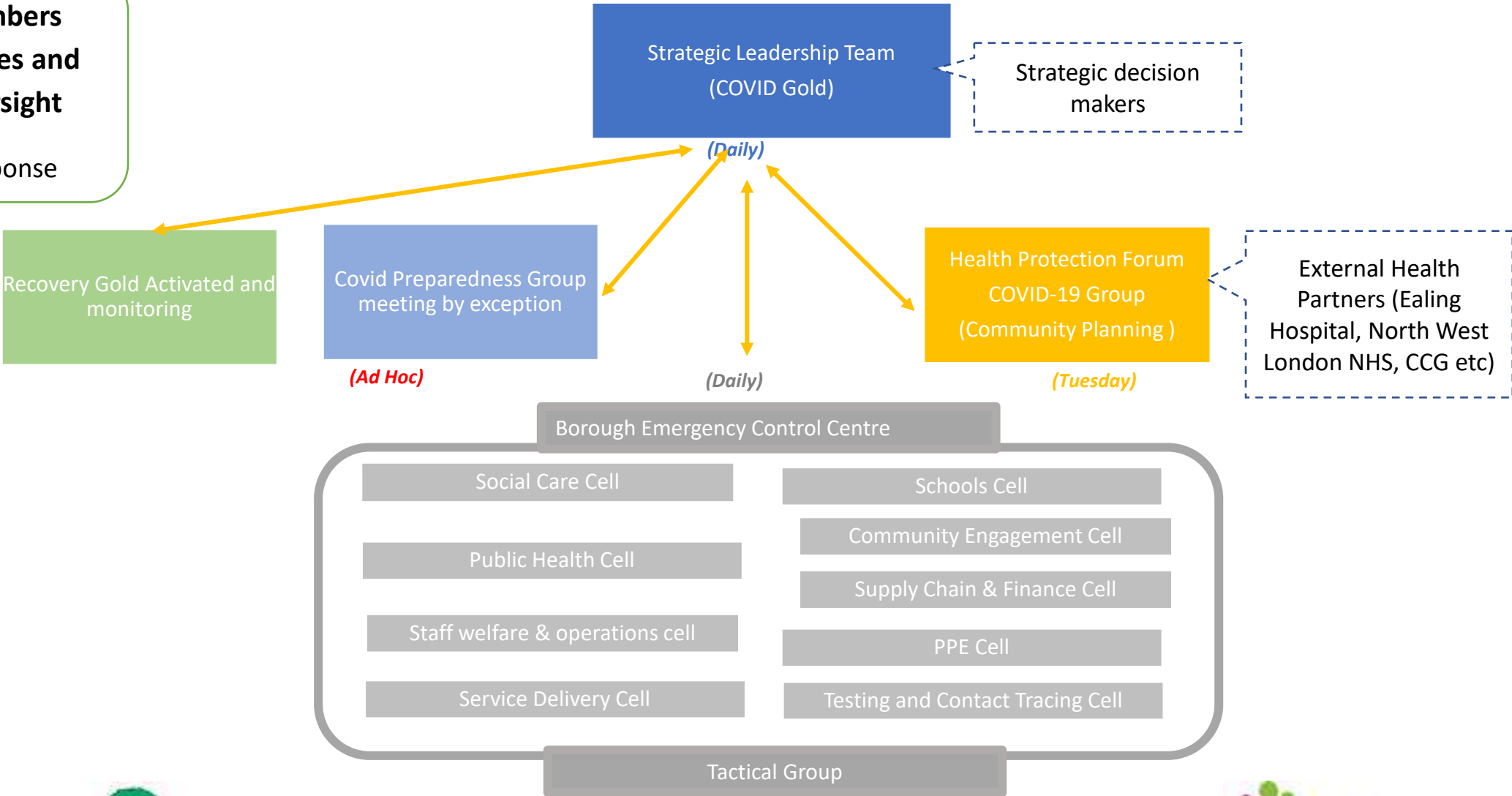
Ealing Timeline



Gold Command Structure

Members updates and Oversight

- Response

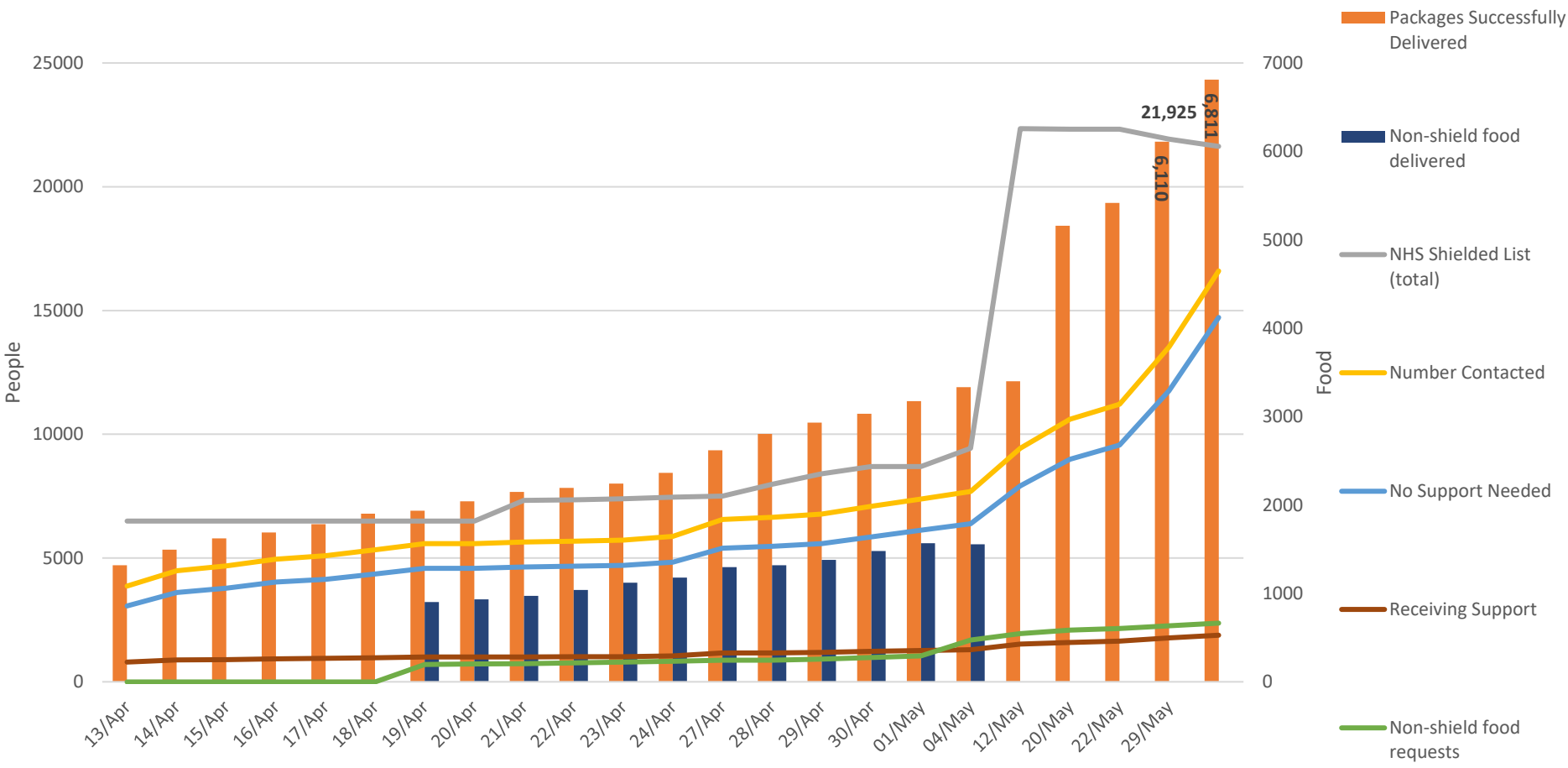


Ealing Council will support partners to coordinate an effective response to and recovery from the COVID 19 outbreak

1. Minimise the health impact and support the most vulnerable
2. Minimising impact on staff welfare
3. Ensuring we are delivering key services
4. Supporting the community response
5. Facilitating recovery

Shielding

Shielding. Vulnerable people = line chart (left axis). Food = stack chart (right axis)



Ealing has:

- Contacted and triaged 21,500 shielded individuals
- Received 2,370 non-shielded helpline requests for food
- Delivered 7,802 food packages to shielded and non-shielded people.

We have supported **442** requests for emergency PPE supplies from the local care providers as of **Tuesday 16th June 2020**

Full details attached – summary of main items and volumes below:

Aprons (Units)	Fluid Resistant Masks (Units)	Gloves (Units)	Hand Sanitiser (ml)	Eye Protection	Visor Headframes	Visor Headshields
219,859	238,520	578,070	1,943,850	3,581	334	3,065

Greenford Depot is now the distribution hub for West London

West London PPE procurement process has been adopted by London as best practice.

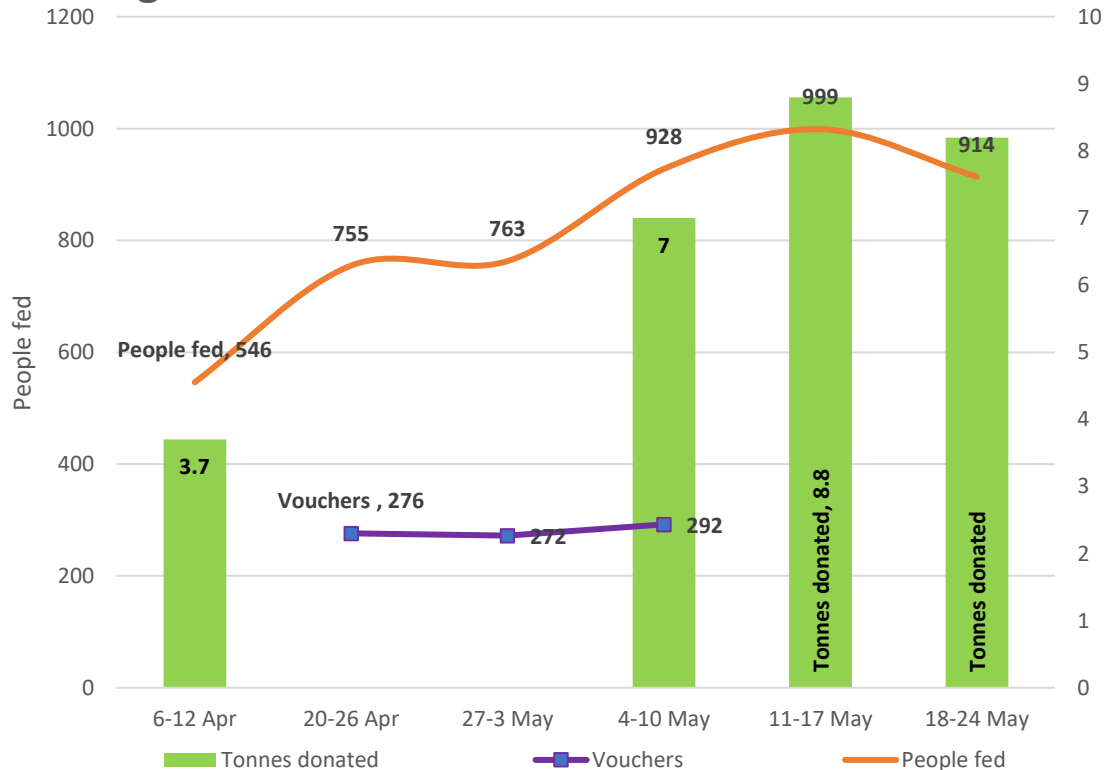
Community Need

Community need

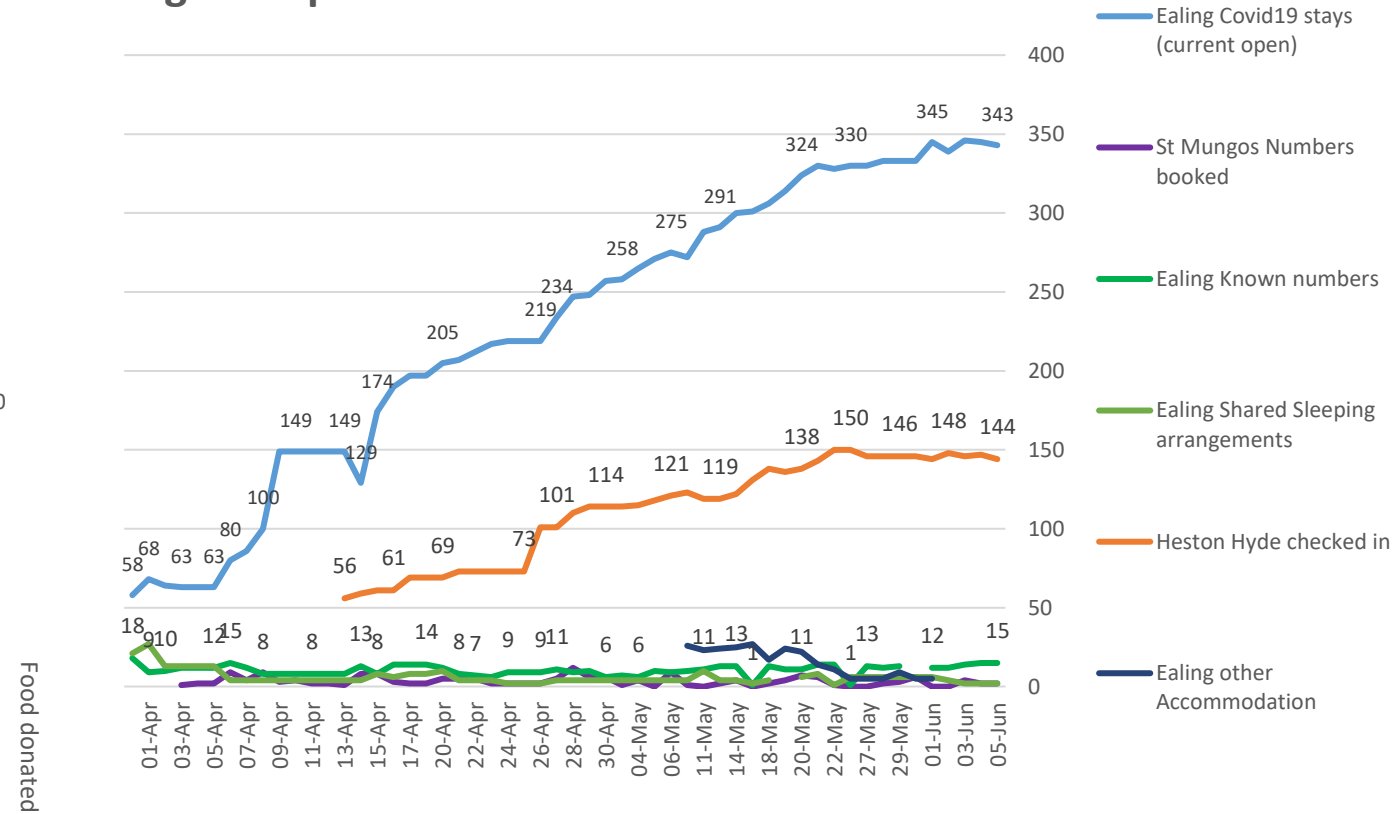
The number of people using the foodbank have increased to nearly **1,000 a week**.

Food donations have reached a high of **8.8 tonnes in a week**,

Ealing Food Bank



Rough Sleepers



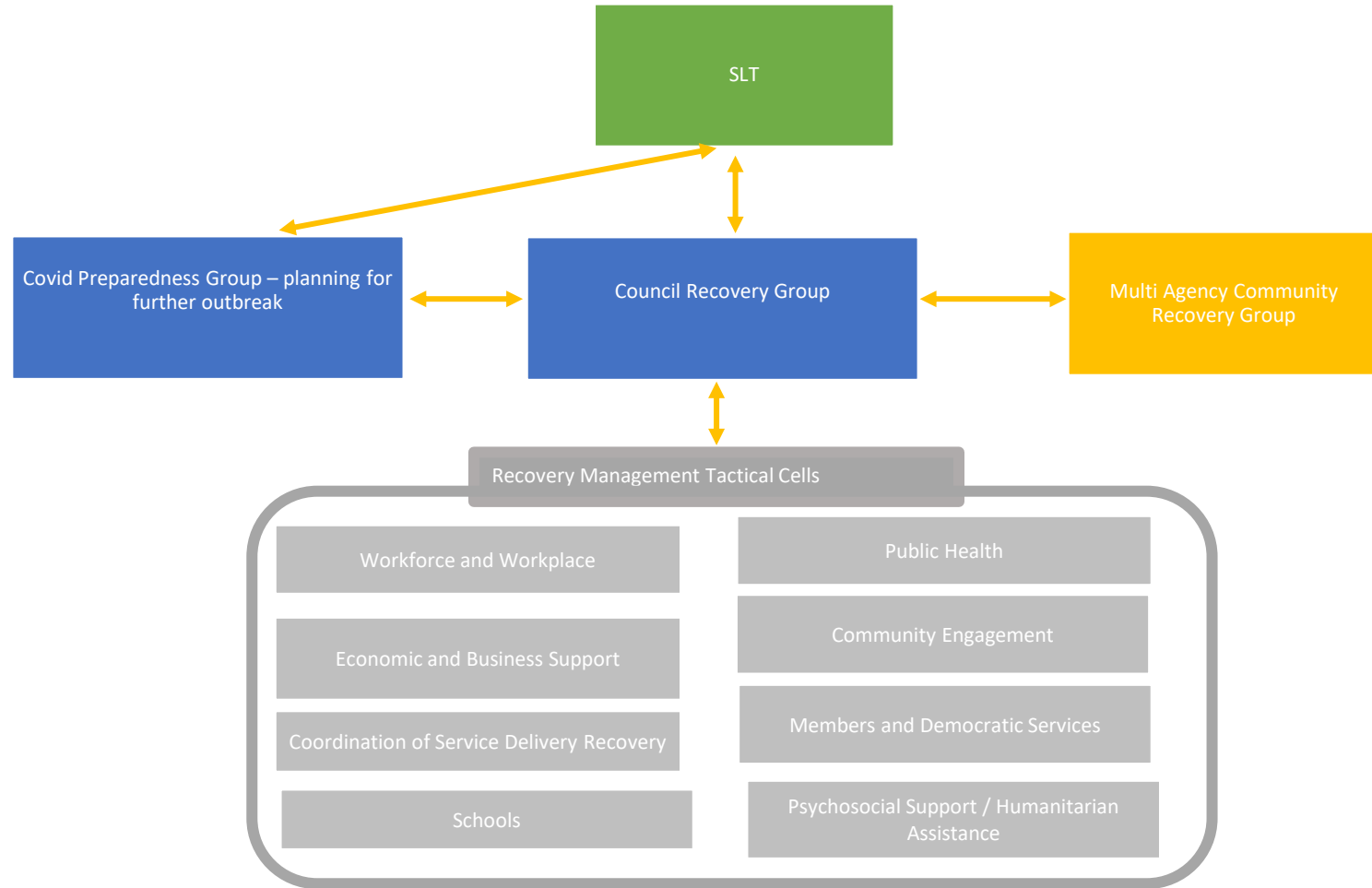
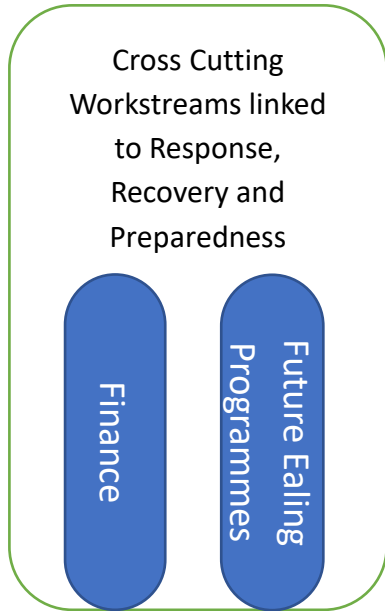
Rough sleepers and Covid19 Stays.

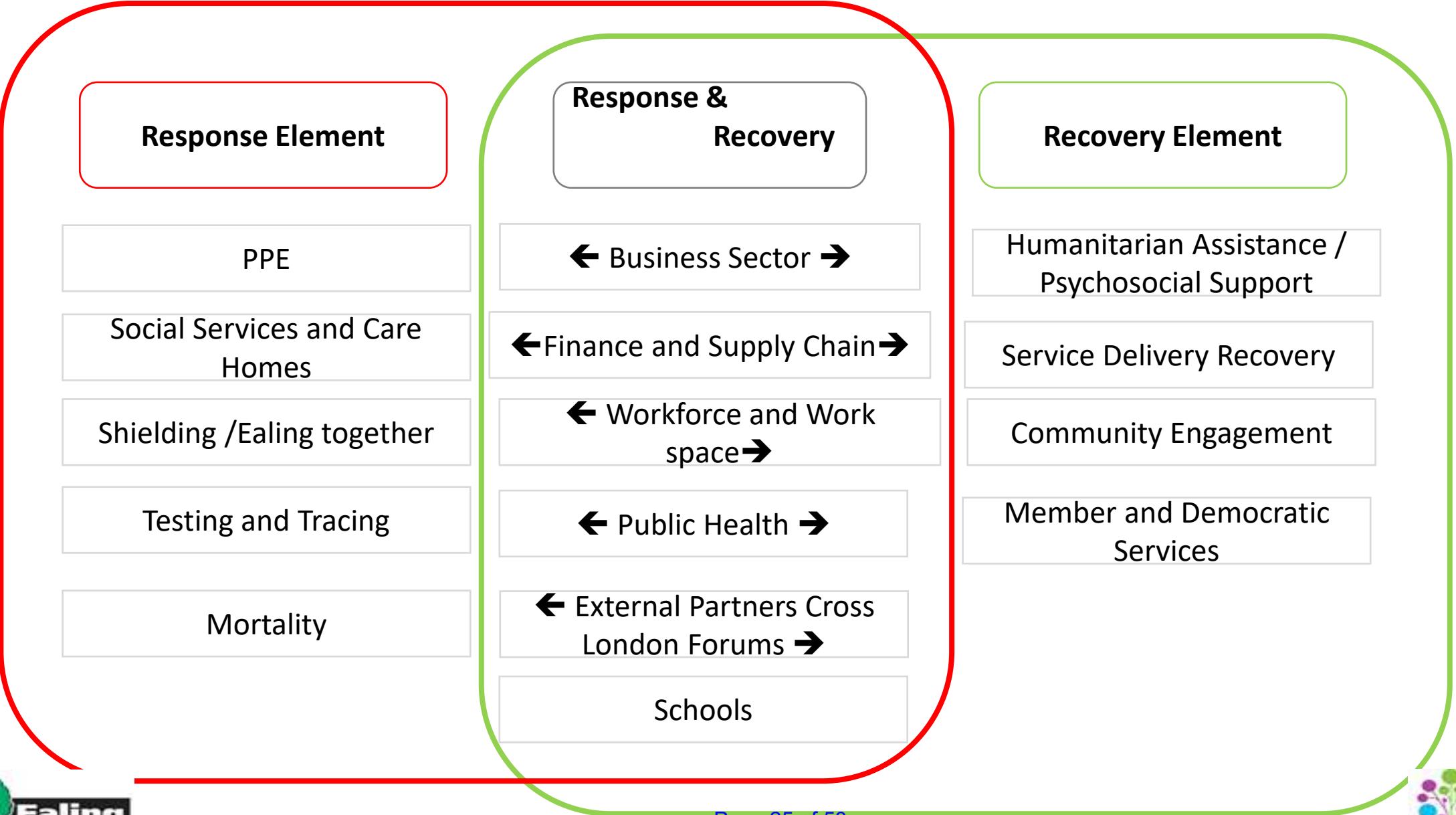
Ealing is now housing a new category of people, the 'Covid 19 stays' as well as the borough's homeless.

The number of Covid19 stays have increased from **58** at the beginning of April to a high of **345** on 1 June, a **six times increase** from 1 April.

- **Libraries** have closed their doors to the public, but **e-book** borrowing has continued during lockdown.
- **Keyworkers** continue work in the community, driving to their appointments and **Parking Services** worked hard to enable this by receiving and processing **2,466 parking dispensations**.
- **Housing Repairs** have continued to maintain the buildings and homes of Ealing Council tenants and leaseholders and from 28 March to 7 June **1,366 repairs have been completed** during lockdown, around 600 jobs completed each full month.
- **Relief (Bill Reduction) 2,906 cases**
- **Grant 5282 cases**
- **Continued waste collection.**
- **Recycling centres** have now reopened
- Supporting the **reopening of the high street**

Revised Structure in Alert Level 1





Workshops:

- Heads of Service (14th April 2020)
- Directors (17th April 2020)

2 Impact Assessment Surveys completed

- Designed to identify how services have been impacted by COVID-19, identify changes to services, innovative ways of working, and the support services may require when restarting service delivery.

Recovery Coordination Group

- Established and meeting weekly

West London Recovery Meetings

- Discussions with regional recovery leads and emergency planning colleagues regarding work being undertaken in each borough to ensure coordination.

- a) Multiagency opportunities for recovery?
- a) Opportunities for closer partnership working in the event of a 2nd wave?

Procurement and Social Value Network Meeting

AGENDA

19th February 2020

Ealing Council Office, Perceval House

14 -16 Uxbridge Road, Ealing W5 2HL

10.00am – 12.00pm, Room M5.12 (5th Floor)

Time	Item	Leading	Comments (Attachments – bold)	Purpose
10.00	1 Welcome and Apologies	Andrew Dakers <i>Chair of Ealing Business Partnership</i>	<ul style="list-style-type: none"> Purpose of the meeting LSP Resource Optimisation MPA background 	For information
10.05	2 Partner introductions; outline current approaches	All partners	Written and verbal updates (2-3 slides prepared in advance)	For information
10.35	3 Wider Landscape	All partners	<ol style="list-style-type: none"> Community wealth building, local procurement and the law Issues for SMEs: <i>insurance?</i> Issues for procurement teams: enforcement/ monitoring of contractual obligations? (<i>Locking CO2 reduction expectations into contracts</i>) Social and environmental value (<i>standards / best practice /what's out there?</i>) 	Discussion
11.10	4 LSP partners Contracts pipeline	All partners	Visibility of opportunities / collaborations?	For information
11.30	5 Engaging responsible, local SMEs	All partners	How do we engage? What needs to change?	Discussion
11.40	6 Next steps/ opportunities	All Partners	<ul style="list-style-type: none"> Feasibility of Procurement and Social Value Network Meetings? Remit / Terms of Reference? Frequency of meeting? 	For information and discussion
11.50	7 Final comments, next meeting and close	Andrew Dakers		

Attendance / Invitation List:

Board Member	Title / Contact	Organisation	Attended / Apologies
Andrew Dakers	Chair of Ealing Business Partnership /Procurement and Social Value Lead for LSP Resource Optimisation MPA Andrew.Dakers@westlondon.com	West London Business (WLB)	Attended
Henry Swan	Interim Head of Commercial Hub swanh@ealing.gov.uk	London Borough of Ealing	Attended
Darren Sullivan	Category Lead Corporate Commercial Hub sullivand@ealing.gov.uk	London Borough of Ealing	<i>Apologies received</i>
Nasreen Tayab	Head of Procurement Nasreen.Tayab@chg.org.uk	Catalyst Housing	<i>Apologies received</i>
Konrad Adamski	Procurement Manager Konrad.Adamski@a2dominion.co.uk	A2 Dominion Housing	<i>Apologies received</i>
Bassam Mahfouz	Community Investment Social Inclusion Manager Bassam.Mahfouz@a2dominion.co.uk	A2 Dominion Housing	Attended
Syed Hasnain	Head of Procurements Syed.Hasnain@westlondon.nhs.uk	West London NHS Trust	Attended
Robert Henaghan	Senior Procurement Manager Robert.Henaghan@britishland.com	British Lands / MakeitEaling	<i>Apologies received</i>
Gurpreet Rana	Senior Manager gurpreet@ealingcvcs.org.uk	Ealing CVS	<i>Apologies received</i>
Irfan Arif	Officer EUSS@ealingcvcs.org.uk	Ealing CVS	Attended
Peter F. Gardner	Borough Commander peter.f.gardner@met.police.uk	Met Police	<i>Apologies received</i>
Tony Cooper	Ealing Blue Light Strategy Tony.Cooper2@met.police.uk	Met Police	<i>Apologies received</i>
Paul Greenwood	Paul.Greenwood@london-fire.gov.uk	London Fire Brigade	
Phil Scott	Head of Procurement Phil.scott@uwl.ac.uk	University of West London	<i>Apologies received</i>
Anil Nagpal	Chief Operating Officer A.Nagpal@wlc.ac.uk	West London College	Attended
Carol Sam	Regeneration Manager SamC@ealing.gov.uk	London Borough of Ealing	<i>Apologies received</i>
Anthony Lewis	Head of Strategy and Engagement LewisAnt@ealing.gov.uk	London Borough of Ealing	<i>Apologies received</i>
Mohammed Ahmed	Policy Officer and Secretariat to LSP AhmedMo@ealing.gov.uk	London Borough of Ealing	Attended

West London Business

Andrew Dakers, CEO

Current approach to environmental/ social value procurement

- Just getting started
 - Micro social enterprise – 8 staff
 - £500k turnover per annum
- Policies and procedures
 - Focus on Sustainability criteria in Events venues procurement; highest area of spend after payroll
 - As a membership organisation focussing on our role in supporting members and partners transition to sustainable procurement practices – UN SDG alignment



Challenges


- Internal
 - Developing practices at suitable scale for micro-enterprise
 - Knowing what environmental/ social standards to seek in different parts of our supply chain (see ‘Opportunities’)
 - Capacity building in staff teamand suppliers
- External
 - Many organisations in West London (public and private) trying to navigate complex transition from policy to practice
 - Fragmentation of standards landscape
 - Fragmentation of procurement portals for SMEs to identify opportunities

Opportunities

- Greta Thunberg effect – ‘Climate emergency’ now centre stage for many organisations stakeholders: customers, banks, investors, staff....
- Sustainability expertise in West London Business that we are trying to ‘package up’ and share
- Pockets of best practice from which we can learn (see opposite)



Opportunities



Sustainability Tools Guide

This resource is designed to signpost people in organisations small and large to the best fit tools to assist them as procurement and/ or corporate responsibility and sustainability leads. If you are aware of tools, or key resources that we have missed please email tianqi/li@westlondon.com ccing andrew.dakers@westlondon.com

Tools

GHG

Sector specific tools

Built environment sector tools

Whole organisation tools

Product LCA tools

LCA data sources

Other resources

Policy & guidelines

Other websites

Definitions

Climate change mitigation

Climate neutrality related terms

▶ Contents
Notes
GHG
Sector tools
Built environment
Whole organisation
Product LCA tools
Da

London Borough of Ealing Social Value

What is your current approach to environmental/social value procurement?

Currently no common approach, three possible approaches

- Write social value requirements into specification with clear KPIs and service credits
- Ask supplier to give you social value free choice (do not evaluate, but do include in contract)
- Ask supplier to give you social value free choice and evaluate using TOMs or own tool showing clearly how evaluation will be carried out

What are the current Challenges?

- No single point of responsibility
- Awareness
- Balance of cost v benefits of social value
- Contract management to ensure social value agreed is delivered

What Opportunities have you identified?

All tenders should consider social value and with early input at both commissioning and procurement planning stages, social value can be incorporated into contracts

West London College

Anil Nagpal, Chief Operating Officer

Current approach to environmental/ social value procurement

- We are working on this journey, ongoing development
- Where possible we use frameworks for our purchasing such as Crown commercial services and Crescent Purchasing Consortium; prequalify suppliers to ensure that they are both legally compliant and demonstrate behaviours that endorse economic, environmental and social changes
- With our existing contracts we work with our suppliers to collaborate
- Our internal Policies and procedures reflect our position; but subject to ongoing review
- Any tender or quotation documents request our suppliers' compliance

Challenges

- Our greatest challenge are potential cost implications; although many changes can be made at little or no cost
- There are potentially some legal implications but adjustments on evaluation criteria can help mitigate this
- Some of our existing suppliers may need our help and expertise in this area to comply to our requirements
- We have a responsibility to work with our suppliers and stakeholders with a strategic partnership approach

Opportunities

- There is potential for collaborative approaches with other local colleges and government bodies as long as there are no conflicts of interest
- Common approaches locally even if not direct procurement can be based around shared practices and experiences
- There is definitely positive marketing that can be made on publicity of achievements
- Potentially this could contribute to students decisions to enrol and stay with WLC and within the community

University of West London

Phil Scott, Head of Procurement

Current approach to environmental/ social value procurement

- Just getting started
 - High turnover in procurement staff
- Policies and procedures:
 - Sustainability criteria added to procurement policy
 - Criteria added to tender
 - Working with sustainability representative on sustainable procurement policy

Challenges

- Internal sponsorship
- Potential cost implications
- It is no ones priority as individual teams focus on quality, delivery and cost
- Consistency of questions to ask – Potentially a bank of questions which could be used as appropriate

Opportunities

- Reputational – Potential students care about social value
- HE organisations report on Value for Money for students and taxpayer to Office for Students - social value opportunities could feed into this



Social Value

at A2Dominion

Bassam Mahfouz

Current approach

- Delivering Social Value through our Joint Ventures (Pyramid Plus London & South)
- Trialled Social Value scores and commitment with procurement of our Internal Audit and Tax contracts
- Building into tendering exercise for Environmental Services contracts

- Positives:
 - Current contractors and soft market testing are keen to be on board and compete positively on SV
 - Ability to achieve more of our social and environmental outcomes through our spending power
 - Measurable success and outcomes that align with our objectives

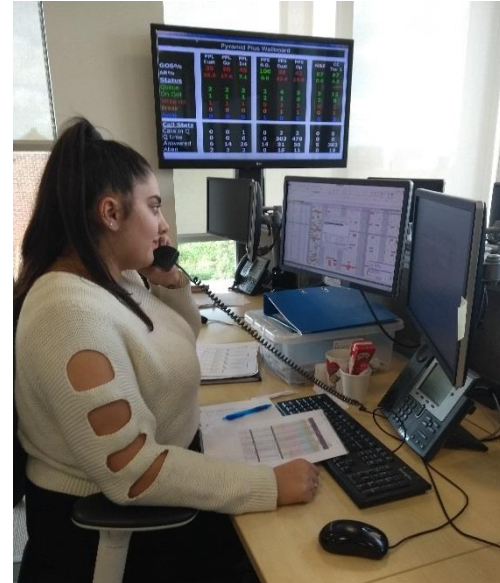
- Challenges:
 - Level of awareness amongst contractors varies significantly – some want prescriptive offer to sign up to, others keen to be innovative

- Opportunities:
 - To boost the work of our Community Investment offer;
 - Extending our strong environmental and social offer across to our contracts

Example: Pyramid Plus

Common objectives: Apprenticeships & Community Impact

- Apprenticeship programme that helps PP recruit the talent they need to grow
- Extending our good practice to our contractor
- Promote these opportunities specifically to our tenants
- Excellent retention rate of staff
- BIG Impact Days
- Now integrated as part of our Great Places to Live programme
- Christmas gift project
- Better reputation for both parties
- Closer connectivity to residents



Ealing Procurement and Social Value Network

Terms of Reference

1. Purpose

The purpose of the Ealing Procurement & Social Value Network is to support the Ealing Local Strategic Partnership (LSP) in the exercise of its functions to promote collaborative working between partner organisations in the borough.

The Network will enable partners to share good/ best practice and, where appropriate, develop common approaches to integrating social and environmental value into procurement / commissioning that respond to local needs and opportunities, as well as to identify and encourage local responsible suppliers.

2. Background

In July 2019 the LSP agreed to focus on key areas of work that will benefit from doing so on an LSP scale, from the range of sectors covered as LSP members, through to tackling some issues on a borough-wide basis. These are called Multi Partner Activities (MPAs) and the LSP Executive agreed to develop five MPAs. Each has a distinct focus and the aim is to draw on good work happening at local or organisation level and expand it through the LSP membership and influence.

The five MPAs are:

<p>1. Workforce planning Improving our co-ordinated approach to maximising workforce planning and opportunities across the borough <i>LSP lead: West London College</i> <i>Co-leads: DWP and MakeitEaling</i></p>
<p>2. Health promotion Taking health and wellbeing issues at a borough level <i>LSP lead: CCG</i> <i>Co-lead: LBE Public Health</i></p>
<p>3. Resource optimisation Taking a holistic and strategic view of managing some our important organisational resources to maximum effect for the borough <i>LSP lead: MET Police</i> <i>Co-leads: LBE and West London Business Partnership</i></p>
<p>4. Volunteering Enhancing the volunteering offer across the borough <i>LSP lead: ECN</i> <i>Co-lead: ECVS</i></p>
<p>5. Customer insight Improving our collective understanding of current and future issues and demand in the borough through better use of data and assistive technology and analytics <i>LSP lead: LBE</i> <i>Co-leads: A2 Dominion and Catalyst Housing</i></p>

The **Resource Optimisation** MPA has the following key deliverables:

- a) **One Public Estate Strategy:** *Taking a holistic and strategic view of managing some of our important organisational resources to maximum effect for the borough.*
- b) **Troubled families and priority neighbourhoods:** *Pro-actively pooling community data, intelligence and resources to agree joint actions and targeted interventions for troubled families and priority neighbourhood.*
- c) **Procurement and Social Value:** *LSP to provide a platform for partners to have shared and co-ordinated approach to procurement / commissioning and to promote responsible suppliers for achieving better social value.*
- d) *Set up a cross-partner network of procurement heads and social value leads that meet quarterly to share market data, insights and intelligence on public sector procurement activities in Ealing and across West London.*
- e) *Develop a platform for partners to have shared and co-ordinated approach to procurement / commissioning and to promote local responsible suppliers for achieving better social value.*

3. Core activities

Convene network, develop framework and establish baseline:

- Set up key officers 'working group' / network to share market data, insights and intelligence – clarifying models for assessing responsible suppliers.
- Assessing what services have been procured and is already available locally.
- Identify key responsible/ local suppliers & service providers and gaps.
- Identify think tanks that can provide best practice advice.
- Provide up to date information of local commissioning procurement activities.
- Utilisation of LSP's collective bargaining power / leverage.
- Share knowledge of responsible and/or local suppliers / and increase business growth.
- Share performance issues.
- Common standards and signals to the supply chain.
- Start to avoid duplication and purchasing services from weak providers.

Capacity build the supply chain:

- Improve signposting for suppliers to tender opportunities.
- Input social/ environmental value guidance to LB Ealing's 'fit to bid' SME training programme – online/ face-to-face.
- Method for mutual recognition of suppliers' quality marks to reduce cost of tendering.
- Reduce negative social / environmental impacts and increase positive outcomes – e.g. employment opportunities for vulnerable residents and achieve carbon neutral buying.

Embed the change and monitor impact:

- Facilitate regular dialogue and encourage greater collaboration between procurement / commissioning leads in partners orgs.
- Quarterly commissioning / procurement trends & market Intelligence reports.
- Share social value impact – and % of procurement that is meeting shared approach to social value overtime.

4. Core Membership

Proposed membership of the Procurement and Social Value Network:

Ealing Procurement and Social Value Network, Terms of Reference, March 2020

Andrew Dakers	Chair, Ealing Business Partnership/ CEO, West London Business / Procurement and Social Value Lead for LSP Resource Optimisation MPA
Anthony Lewis	Head of Strategy, Performance and Intelligence, Ealing Council
Mohammed Ahmed	Policy Officer, Ealing Council and Secretariat to LSP
Henry Swan	Interim Head of Commercial Hub (Ealing Council)
Darren Sullivan	Category Lead Corporate Commercial Hub (Ealing Council)
Nasreen Tayab	Head of Procurement (Catalyst Housing)
Konrad Adamski	Procurement Manager (A2 Dominion Housing)
Bassam Mahfouz	Community Investment Social Inclusion Manager (A2 Dominion Housing)
Syed Hasnain	Head of Procurements (West London NHS Trust)
Robert Henaghan	Senior Procurement Manager (British Lands / MakeitEaling)
Gurpreet Rana	Senior Manager (Ealing CVS)
Irfan Arif	Officer (Ealing CVS)
Peter F. Gardner	Borough Commander (Met Police)
Tony Cooper	Ealing Blue Light Strategy (Met Police)
Colin Attree	Commercial Lead (Met Police)
Paul Greenwood	London Fire Brigade
Phil Scott	Head of Procurement (University of West London)
Anil Nagpal	Chief Operating Officer (West London College)
Carol Sam	Regeneration Manager (Ealing Council)

Other colleagues will attend the meeting by invitation as required.

5. Meetings

The Network will meet quarterly. Additional meetings may be arranged if required. Members of the Network are requested to send a deputy/ nominee if they are unable to attend a meeting.

6. Governance

The Network will report, and be accountable to, the LSP and produce biannual reports for the LSP Executive Board.

Network members will be responsible for sharing procurement data and social value reports with its members, in accordance with the agreed sharing policy. Where 'sensitive' data, such as personally identifiable data or commercial data that is internal to a member organisation, is required for exercising the functions of the Network and/ or the MPA, this must be governed by an explicit data sharing protocol that adheres to all relevant legislation.

Network members should seek relevant senior management authorisation from the respective organisations before sharing such data. It should be noted however that this should not create an unnecessary barrier to sharing data and thereby defeat the very purpose of the Network. It should be to ensure data and information is transferred, stored and used in accordance with data protection legislation and safeguards the rights and privacy of our residents.

7. Administrative arrangements

An officer of the Council will:

- Attend to take minutes/ action notes of the meeting of the Network
- Collate papers for meetings, circulating them before the meeting (agenda items should be circulated at least three working days before the meeting)
- Keep a record of all communication of members of the group
- Ensure that all actions at meetings are updated at the following meeting and action plans are circulated to Network members

9. Communication

The Network will agree and maintain clear lines of communication. Members will provide comments/ feedback by email and identify any gaps. Members will also engage relevant stakeholders to promote the work of the network to help achieve its aims.